



## **Pupil Job Adverts**

**2024-2025**



## Meadowhead Community Infant School and Nursery Job Description – Lunchtime Leader Position

Job Title:	<p><b>Lunchtime Assistants</b></p> <p>Will be required to support lunchtime supervisors in the dining hall</p>
Duties/Responsibilities:	<ul style="list-style-type: none"> <li>• Make sure the dining hall is set up</li> <li>• Will be required to work at lunch time once a week</li> <li>• Will be responsible for cleaning the dining tables, sweeping the floor</li> <li>• To help teach children how to use a knife and folk.</li> </ul>
Experience:	Full training will be given.
Knowledge/skills:	<ul style="list-style-type: none"> <li>• Reliable and responsible</li> <li>• Sensible</li> <li>• Use your initiative</li> <li>• Good timekeepers</li> <li>• An excellent attitude towards keeping our environment clean and tidy.</li> </ul>
Closing Date:	Monday 16 <sup>th</sup> September 2024

With the support of your grown up...

Use the Job description above to apply for this position. Tell us what position you are applying for and why you think you will be a suitable candidate. You can also add any other information that you think we need to know.

Applications need to be written neatly and returned to Mr Waddington by Monday 16<sup>th</sup> September 2024

Candidates will be shortlisted, and interviews will be held Week commencing 16<sup>th</sup> September 2024. Pupils will be interviewed by Mr Waddington



## Meadowhead Community Infant School and Nursery Job Description – Playtime Leader Position

Job Title:	<b>Playtime Leader</b>
Duties/Responsibilities:	<ul style="list-style-type: none"> <li>• To treat all children with respect and kindness</li> <li>• Use supportive language and avoid confrontation wherever possible.</li> <li>• To organise and set-up lunchtime play equipment.</li> <li>• To liaise with staff to ensure the smooth running of lunchtimes.</li> <li>• To suggest recommendations to Mrs Kirby and Mr Waddington on the improvements and development of the lunchtime play.</li> <li>• To ensure that all equipment and areas are available, usable and safe.</li> <li>• To work with all children encouraging them to join in</li> <li>• Teach the children skills and team work</li> </ul>
Experience:	Full training will be given.
Knowledge/skills:	<ul style="list-style-type: none"> <li>• Reliable, responsible and sensible</li> <li>• Enjoys sports</li> <li>• Good communicational skills</li> <li>• An excellent attitude towards keeping our environment clean and tidy.</li> <li>• Patient and friendly</li> <li>• Good team work</li> </ul>
Closing Date:	Monday 16 <sup>th</sup> September 2024

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# Meadowhead Community Infant School and Nursery Application Form

Name \_\_\_\_\_

I would like to apply for the position of...

\_\_\_\_\_

Why are you applying for the above position?

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\_\_\_\_\_

What skills do you think you have that would make you suitable for this role?

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I can confirm that I am applying for the above roles and understand the responsibilities of each role.

Signed:

Date:

